

PROPOSED REVISION



6230
Page 1 of 1

MANAGEMENT SUPPORT

Relations with Vendors

Conflicts of Interest

Financial and business transactions of the district will conform to the law and be consistent with sound and ethical business practices. The district will make purchasing decisions based on objectivity and shall not be influenced by friendships or other personal relationships. Neither board members, administrators, nor staff will solicit or accept a gift or favor from vendors, prospective vendors, other firms, or individuals who have had or hope to have transactions with the district. Board members, administrators, and staff members are prohibited from financial interests in any district purchase, sale, or other transaction.

Third-Party Receipting for Online Fundraising and/or Ticket Sales

If the district contracts with a vendor, firm, individual, or other entity for third-party receipting, the district will include in its contract appropriate provisions establishing the details of the payment remittance process in accordance with the Washington State Auditor's Guidance for Third Party Receipting.

Cross references: [Board Policy 1610](#)
[Board Policy 5215](#)

Conflicts of Interest
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Legal references: [RCW 42.23.030](#)
[RCW 42.23.040](#)
[RCW 39.58.080](#)

[RCW 43.09.240](#)

[2 CFR § 200.318](#) (c)(1)

Interest in contracts prohibited—Exceptions
Remote interests
Deposit of public funds in public depositary required—Deposits in institutions located outside the state
Local government accounting—Public officers and employees—Duty to account and report—Removal from office—Deposit of collections
General procurement standards

Adopted: November 21, 1980
Revised: March 6, 1995
Updated: July 1999
Updated: June 2001
Updated: March 2012

Revised: May 28, 2013
Updated: February 2018
Revised: April 9, 2019
Updated: February 2020
PROPOSED: December 2020